

**NOTICE TO COMPLAINANT OF
LICENSING COMPLAINT INVESTIGATION**

Re:

Thank you for bringing alleged licensing violations to our attention so that our licensing representatives can assure the safety and welfare of children in the licensed child care facility referenced above.

Based upon your allegations, a licensing complaint investigation of the facility was conducted and:

- ☐ the allegations were not substantiated. This means that insufficient evidence was found to support these allegations.
- ☐ the licensed facility was cited for one or more violations of Licensing Standards or the Child Care Act of 1969 and corrective action is being taken.

Please be assured of our continuing commitment to the safety and welfare of children cared for in licensed child care facilities. I urge you to report additional allegations if any arise in the future.

Licensing Representative